

Comprehensive Program Review Report



Program Review - Articulation

Program Summary

2023-2024

Prepared by: Mai Her, Articulation & Transfer Officer

What are the strengths of your area?: Program Knowledge & Campus Partnerships:

In January 2023, the College of Sequoias hired the Articulation & Transfer Officer (ATO), who is housed with the Transfer & Career Center. This position is a full-time faculty position in the Student Services area that coordinates Articulation and Transfer services. The Articulation program is focused on student access, equity, and success and establishing pathways for students transferring to four-year colleges and universities through articulation agreements. The ATO is an important resource to all faculty (instructional, counseling, and non-instructional) and administration by providing up-to-date articulation/transfer information and issues impacting COS' academic programs and transfer students.

The ATO serves on various campus committee groups such as the Catalog Committee, Curriculum Committee, Local GE Committee, AB 1705 Workgroup, Accreditation Workgroup, and the Student Services Workgroup for Degrees/Certificates. The ATO also serves as a member of the Region 5 Articulation group and is part of the group leading the Articulation and Transfer Caucus - a group of faculty that provides recommendations to the California Academic Senate regarding the impact on transfer and articulation of pending or passed legislation and regulations.

The goals and objectives for the Articulation & Transfer Officer are:

- maintain course currency of CSU-transferrable and UC-transferrable courses
- maintain annual submission of CSU-GE and IGETC courses for review
- maintain the course updates in ASSIST
- assist faculty in course development, ADT degree, C-ID, Cal-GETC, etc.
- increase and update major course-to-course articulation agreements
- increase partnerships with other 4-year universities and establish articulation agreements
- maintain and update advising sheets for counselors and students
- streamline the CSU GE and IGETC Certification process with Admissions and Records
- streamline the TES evaluation system database with Counselors, and Admissions & Records and make this information forward-facing for students
- create cross-functional teams locally to address Cal-GETC and implementation

New ADT degrees developed with faculty:

1. Public Health ADT 2.0
2. Communication Studies ADT 2.0
3. Social Work/Human Services ADT

Updated existing ADT degrees with faculty:

1. Animal Science ADT
2. Sociology ADT
3. Social Justices - Chicana/o Studies ADT

New Major Course-to-Course Articulated with CSUs/UCs approved (note: there are pending articulation major requests not reported on this list):

1. CSU Fresno

Major: Social Work accepted COS HSRV 012

2. CSU Long Beach

Major: Social Work accepted COS HSRV 012

Major: Fashion Design accepted COS Chem 010

Major: Fashion Merchandising accepted COS Chem 010

3. CSU Northridge

Major: Fashion Design & Merchandising accepted COS courses: FASH 140, FASH 139, FASH 165

4. Cal Poly Pomona

Major: Apparel Merchandising accepted COS Chem 010

Partnerships established:

1. Arizona State University - MyPath+

2. Fresno Pacific University - ITEP program

What improvements are needed?: The biggest improvement is to increase major course-to-course articulation agreements with the CSUs and UCs. The CSUs and UCs have added additional lower division major coursework, and we need a dedicated person to just do the technical work on looking up the courses and compiling a database so that the ATO can work with the 4-year on articulating the coursework.

Also, we need someone to update all external course evaluations in TES and maintain its currency. There are currently over 1,700 external courses that have expired in the TES Database, and I would like those all to be reviewed and updated so the system is up-to-date.

Describe any external opportunities or challenges.: There are many regulatory changes such as Common Course Numbering, Cal-GETC, Local GE with the inclusion of Ethnic Studies, Dual Admission, and Lower Division Transfers that are going to impact the college. From the data side, to programming, to counseling, everyone is impacted with very limited guidance from all segments (CCCCO, CSU, and UCOP).

For example, Local GE with Ethnic Studies as an area is going through Title 5 regulatory changes, and there's no timeline on when this will be implemented. However, the college needs to change its local GE to include the Ethnic Studies competency requirements, and we have not agreed on how that should look like.

Furthermore, Cal-GETC standards became available this past Summer 2023. However, ASSIST is not set up yet to where we can submit our courses that are on the IGETC to be reviewed and placed for Cal-GETC review. There are courses that are not eligible to be on the IGETCF (Math 010 and Math 011) that we are investigating how that will impact the ADT degrees, specifically our Elementary Education Teacher ADT.

Lastly, all ADT degrees offered at COS will need to be re-evaluated for double-counting purposes with the transition to Cal-GETC.

Overall SAO Achievement: Overall, the SAOs were met. At the end of the Spring semester, courses in ASSIST.org were updated and reflected in course offerings at COS. The 2023-2024 advising sheets were updated per the counselor's feedback and were more student and counselor-friendly.

Changes Based on SAO Achievement: Some improvements are to increase tracking of where students are transferring in collaboration with the Transfer & Career Center, increase major course-to-course articulation agreements, implement the transition to Cal-GETC, and offer the CSU GE & IGETC Certificate of Achievement.

Outcome cycle evaluation: Annual

Action: 2022-2023, 2023-2024 Increase Course-to-Course Articulation Agreements with CSU-UC via ASSIST.org

Review existing articulation agreements, identify new/updated major courses at the CSUs/UCs, and compile a list for the campus(es) to articulate COS courses. Most of the COS courses in ASSIST are outdated and have not been reviewed for currency. Furthermore, we need to have someone update the TES database to ensure external courses that have been passed along are updated. We have about 1,700 courses in TES that require updating. Having part-time adjunct support in this role would allow the full-time Articulation Officer to continue the day-to-day tasks.

Leave Blank:

Implementation Timeline: 2022 - 2023, 2023 - 2024

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Identify related course/program outcomes: District Objective 2.2: Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

Person(s) Responsible (Name and Position): Mainou Her, Articulation & Transfer Officer

Rationale (With supporting data): Two systems are currently used by counselors/transfer students: ASSIST.org and TES Database. ASSIST.org is a repository database of courses that lists what courses from the CCCs will transfer to the 23 CSU campuses and 9 UC campuses for major/department articulation. Since the hiring of the full-time Articulation Officer in January 2023, there are many majors at CSU & UC that have not been reviewed for major articulation. In the Spring of 2023, the ATO developed a pilot tracking mechanism through SharePoint where counselors/students/faculty can submit course inquiries for ASSIST. There were over 15 requests that required the ATO to research and reach out to the CSU or UC campuses, with 10 campuses approving the articulation requests. 5 major articulation agreements are still pending a decision from the 4-year universities.

Furthermore, the Transfer Evaluation System (TES) is a product of CollegeSource and houses all COS approved external transfer course equivalencies. As the publicly accessible repository for the campus, TES can be leveraged by counselors, students, prospective admits, and many others. Using TES is also a way for COS Evaluators to record approved courses in the Student Information System (Banner). With the upcoming accreditation, we want to build a robust system for students. There are about 1,700 courses that are out of date, and we need someone to go into the system and update the equivalencies following IGETC and Cal-GETC standards.

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Resources Description

Personnel - Faculty - The Articulation Program is requesting an adjunct to help review existing articulation agreements, identify new/updated major courses at the CSUs/UCs, and compile a list for the campus(es) to articulate COS courses. Most of the COS courses in ASSIST are outdated and have not been reviewed for currency. Furthermore, we need to have someone update the TES database to ensure external courses that have been passed along are updated. We have about 1,700 courses in TES that require updating. Having part-time adjunct support in this role would allow the full-time Articulation Officer to continue the day-to-day tasks. (Active)

Why is this resource required for this action?: Two systems are currently used by counselors/transfer students: ASSIST.org and TES Database. ASSIST.org is a repository database of courses that lists what courses from the CCCs will transfer to the 23 CSU campuses and 9 UC campuses for major/department articulation. Since the hiring of the full-time Articulation Officer in January 2023, there are many majors at CSU & UC that have not been reviewed for major articulation. In the Spring of 2023, the ATO developed a pilot tracking mechanism through SharePoint where counselors/students/faculty can submit course inquiries for ASSIST. There were over 15 requests that required the ATO to research and reach out to the CSU or UC campuses, with 10 campuses approving the articulation requests. 5 major articulation agreements are still pending a decision from the 4-year universities.

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Notes (optional):

Cost of Request (Nothing will be funded over the amount listed.): 70000

Link Actions to District Objectives

District Objectives: 2021-2025

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

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District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.